

FRONTIER

ACCESS TO FAIR ASSESSMENT POLICY

Statement of Assessment

The Society for Environmental Exploration (hereafter referred to as "Frontier") aims to offer a variety of qualifications which provide all project participants with the opportunity to achieve their full potential by the most appropriate and direct route.

Frontier's Assessment Policy is based on the concepts of equality, diversity, clarity, consistency and openness and we will endeavour to ensure that the assessment processes are implemented in a way which is fair and non-discriminatory to all.

Access

All enrolled participants are made aware of the existence of this policy and have open access to it. It can be found on our website at online at <http://frontier.ac.uk/Qualifications/Get-Qualified.aspx>

All mentors on our field projects are made aware of the contents and purpose of this policy prior to commencement of their role as mentor.

This policy is reviewed annually and may be revised in response to feedback from participants, mentors and external organisations.

Qualification participants can expect:

- That all assessment of work by Frontier will be carried out fairly and in keeping with the awarding body's requirements.
- All portfolio-based work will be assessed fairly against the qualification standards and all internal verifiers involved will be fully trained.
- Internal assessments will be carried out fairly and according to awarding body instructions.
- Externally marked tests and exams will be conducted in accordance with the requirements of the awarding body.

Qualification participants can also expect:

- To be fully inducted onto a new course and given information that can be shared with parents and guardians.
- All mentors involved with delivery of qualifications will be fully briefed on the requirements placed upon them as mentors.
- Learning outcomes, performance criteria and other significant elements of learning and assessment will be made clear at the outset of the course and when assignments are set.
- To be given appropriate assessment opportunities during the course with feedback provided on the quality of the work.
- Where equivalents and exemptions can be applied, Frontier will ensure that this is pursued with the relevant awarding body.

Cheating and Plagiarism

A fair assessment of a participant's work can only be made if that work is entirely the participant's own. Therefore participants can expect an awarding body to be informed if:

- They are found guilty of copying or giving or sharing information or answers, unless part of a joint project
- They use an unauthorised aid during a test or examination
- They copy another student's answers during a test or examination
- They talk during a test or examination.

All allegations of cheating and plagiarism will lead to a full investigation which will follow the guidance of the relevant awarding body.

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